As of:	07/01	/2018
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Job Code Catalog: Facilities			As of: 0	7/01/201	As of: 07/01/2018			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade		
FEM020	Mgr, Facilities	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M		
of operation	he planning, development, and onal support services for a facilities policies and procedures. Mar	ty. Develops and	or university AND O	s n a related field from One year of facilities n experience in facilities	nanagement exp			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade		
FEM021	Sr Mgr, Facilities	Front Line Mgr	Senior Manager	Professionals	SWD	Ν		
operationa	e planning, development, and ir all support services for a facility. Es policies and procedures. Dire and staff.	Develops and	or university AND To experience OR Four management OR Or	n a related field from wo years of facilities years of experience ne year of experience or position equivalen	management in facilities or p at the lower le	roperty		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade		
FEM022	Dir, Facilities	Front Line Mgr	Manager (1,2,3)	Officials and Administrators	SWD	0		
of operation	he planning, development, and onal support services for a facility policies and procedures. Proving mate managers, supervisors and	ty. Develops and vides leadership	or university AND For experience OR Eight management OR TV	s n a related field from our years of facilities t years of experience wo years of experienc (021) or position equi	management in facilities or p ce at the lower l	roperty		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade		
FEM030	Mgr, Facilities Maint/Const	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	L		

Job Summary

Manages facilities maintenance team with engineering activities, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. May develop internal procedures, applying sound principles used throughout the building and maintenance trades. Manages subordinate supervisors and staff. Some positions require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or a closely related field from an accredited college or university AND Four years of experience in construction and/or maintenance, One year of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related field from an accredited college or university AND Six years of experience in maintenance and/or general building construction, One year of which as a supervisor/manager OR High school diploma or GED AND Eight years of experience in maintenance and/or general building construction, One year of which as a supervisor/manager OR Two years of experience at the lower level Construction Spec Spv (FEP053) or position equivalent.

As of: 07/01/2018

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM031	Mgr 2, Facilities Maint/Const	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Leads facilities maintenance team with engineering activities, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. May develop internal procedures, applying sound principles used throughout the building and maintenance trades. Directs subordinate supervisors and staff. May require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or a closely related field from an accredited college or university AND Four years of experience in construction and/or maintenance, Two years of which as a supervisor or manager OR Associate's/Vocational/Technical degree from an accredited college or university AND Six years of experience in

college or university AND Six years of experience in maintenance and/or general building construction, Two years of which as a supervisor/manager OR High school diploma or GED AND Eight years of experience in maintenance and/or general building construction, Two years of which as a supervisor OR Two years of experience at the lower level Mgr, Facilities Maint/Const (FEP030) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM032	Sr Mgr, Facilities Maint/Const	Front Line Mgr	Senior Manager	Professionals	SWD	0

Job Summary

Directs facilities maintenance team with engineering activities, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. Assists in developing internal procedures, applying sound principles used throughout the building and maintenance trades. Some positions require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or closely related field from an accredited college or university AND Six years of experience in construction and/or maintenance, Three years of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related area from an accredited college or university AND Eight years of experience in maintenance and/or general building construction, Two years of which as a supervisor/manager OR High school diploma or GED AND Twelve years of experience in maintenance and/or general building construction, Two years of which as a supervisor/manager OR One year of experience at the lower level Mgr 2, Facilities Maint/Const (FEM031) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM033	Sr Mgr 2, Fac Maint/Const	Front Line Mgr	Senior Manager	Officials and	SWD	Р
				Administrators		

Job Summary

Plans engineering activities and directs the facilities maintenance team, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. May develop internal procedures, applying sound principles used throughout the building and maintenance trades. Some positions require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or closely related field from an accredited college or university AND Eight years of experience in construction and/or maintenance, Four years of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related area from an accredited college or university AND Ten years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR High school diploma or GED AND Sixteen years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR One year of experience at the lower level Sr Mgr, Facilities Maint/Const (FEM032) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM034	Dir, Facilities Maint/Const	Mid Level Mgr	Director	Officials and Administrators	SWD	Q

Job Summary

Oversees engineering activities for the construction or maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. Provides leadership to subordinate managers and staff.

Entry Qualifications

Bachelor's degree in engineering, business or closely related field from an accredited college or university AND Ten years of experience in construction and/or maintenance, Four years of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related area from an accredited college or university AND Twelve years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR High school diploma or GED AND Sixteen years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR One year of experience at the lower level Sr Mgr 2, Fac Main/Const (FEM033) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM040	Mgr, Equipment Ops	Front Line Mgr	Manager (1,2,3)	Officials and	SWD	L
				Administrators		

Job Summary

Manages administrative activities related to statewide equipment management operations. Responsible for developing agency-wide policies and procedures relating to equipment operations. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND Four years supervisory experience in an equipment management related area.

As of: 07/01/2018

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM041	Sr Mgr, Equipment Ops	Front Line Mgr	Senior Manager	Professionals	SWD	Ν
equipment developing	ary ministrative activities related t t management operations. Res g agency-wide policies and pro ent operations. Directs subord	sponsible for cedures relating	experience in an equence years of experience	chool diploma or GED AND Six years of supervisor ence in an equipment management related area (of experience at the lower level Mgr, Equipment (40) or position equivalent.		y DR Two
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM042	Dir, Equipment Ops	Front Line Mgr	Manager (1,2,3)	Officials and Administrators	SWD	0
Job Summary Oversees administrative activities related to statewide equipment management operations. Responsible for developing agency-wide policies and procedures relating to equipment operations. Provides leadership for subordinate managers and staff.		Entry Qualifications High school diploma or GED AND Four years of management experience in an equipment management related area OR Two years of experience at the lower level Sr Mgr, Equipment Ops (FEM041) or position equivalent.			OR Two	

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM050	Mgr, Purchasing/Inventory	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Manages a specialized category in Strategic Sourcing. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned complex category(s). Develops and maintains effective working relationships with internal and external stakeholders. Manages the procurement division or category and vendor performance. May manage multiple categories.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Five years of experience in purchasing/contract or procurement sourcing, Two years of which as a supervisor. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM051	Mgr 2, Purchase/Inventory	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N

Job Summary

Leads a specialized category in Strategic Sourcing.

Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned complex category(s). Develops and maintains effective working relationships with internal and external stakeholders. Manages the procurement division or category and vendor performance. May manage multiple categories. Directs subordinate supervisors and staff.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Seven years of experience in purchasing/contracts or procurement sourcing, Two years of which as a manager OR Two years of experience at the lower level Mgr, Purchasing/Inventory (FEM050) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM052	Sr Mgr, Purchase/Inventory	Front Line Mgr	Senior Manager	Professionals	SWD	Q

Job Summary

Directs a Strategic Sourcing division or a category group in a larger entity. Manages target savings and performance for the division or category group. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned categories within the group. Develops and maintains strong working relationships with internal and external stakeholders.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Nine years of experience in purchasing/contracts or procurement sourcing, Six years of which as a manager OR Four years of experience at the lower level Mgr 2, Purchase/Inventory (FEM051) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM053	Dir, Purchasing/Inventory	Front Line Mgr	Manager (1,2,3)	Officials and Administrators	SWD	Q

Job Summary

Oversees the development and implementation of sourcing initiatives and processes for purchasing categories such as goods, services, technology/telecommunications, utilities, etc. Develops and executes strategic procurement strategy and objectives for category management, strategic sourcing, and supplier development. Establishes and maintains strong relationships with entity management, State

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Eleven years of experience in purchasing/contracts or procurement sourcing, Eight years of which as a manager OR Six years of experience at the lower level Sr Mgr, Purchase/Inventory (FEM052) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM054	Sr Mgr1, Procurement	Front Line Mgr	Senior Manager	Officials and	SWD	Р
				Administrators		

Job Summary

Directs the procurement activities for a state agency with the largest and most complex "spend" activities. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost. Develops and maintains effective working relationships with internal and external stakeholders. Manages the procurement area of responsibility and vendor performance.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Eight years of experience in purchasing/contracts or procurement sourcing, Three years of which as a manager OR Three years of experience at the lower level Mgr 2, Purchasing/Inventory (FEM051) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis. Note: Some positions require Georgia Procurement Manual area specific certification(s).

As of: 07/01/2018

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP010	Architect 1	Professional	Professional	Professionals	SWD	K
Job Summ	ary		Entry Qualifications			

Under supervision, develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university OR state license to practice architecture.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP011	Architect 2	Professional	Professional	Professionals	SWD	L

Job Summary

Under general supervision, develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Entry Qualifications

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university AND One year of experience in a directly related area OR state license to practice architecture AND One year of experience in a directly related area OR One year of experience at the lower level Architect 1 (FEP010) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP012	Architect 3	Professional	Professional	Professionals	SWD	M

Job Summary

Under broad supervision, develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Entry Qualifications

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university AND Two years of experience in a directly related area OR state license to practice architecture AND Two years of experience in a directly related area OR One year of experience at the lower level Architect 2 (FEP011) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP013	Architect Spv	Supervisor	Supervisor	Professionals	SWD	Ν

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Entry Qualifications

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university AND One year of supervisory/lead experience in a directly related area OR state license to practice architecture AND One year of supervisory/lead experience in a directly related area OR One year of experience at the lower level Architect 3 (FEP012) or position equivalent.

As of: 07/01/2018

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP020	Purchase/Procurement Agent 1	Professional	Professional	Professionals	SWD	I

Job Summary

Under supervision, provides professional level category support in a variety of procurement activities. Provides assistance in on-going category and vendor performance management.

Entry Qualifications

Associate's degree in business administration, public administration or a directly related field from an accredited college or university OR Two years of experience in a purchasing environment providing support in collecting bids, completing procurement documents and related functions. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP021	Purchase/Procurement Agent 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, provides professional level category support in a variety of procurement activities. Participates in on-going category and vendor performance management.

Entry Qualifications

Bachelor's degree in business administration, public administration or a directly related field from an accredited college or university OR Four years of experience in a purchasing environment OR Two years of experience at the lower level Purchase/Procurement Agent 1 (FEP020) or position equivalent. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP022	Purchase/Procurement Agent 3	Professional	Professional	Professionals	SWD	K

Job Summary

Under broad supervision, provides in-depth research and analytical support for a complex category in a variety of procurement activities, and/or leads a less-complex category. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned less-complex category(s). Develops and maintains effective working relationships with internal and external stakeholders. Manages category and vendor performance.

Entry Qualifications

Bachelor's degree in business administration, public administration or a directly related field from an accredited college or university AND Two years of experience in a purchasing environment OR Six years of experience in a purchasing environment OR Two years of experience at the lower level Purchase/Procurement Agent 2 (FEP021) or position equivalent. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

As of: 07/01/2018

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP023	Purchase/Procurement Agt Spv	Supervisor	Supervisor	Professionals	SWD	L
Supervises, guides, and/or instructs the work assignments of subordinate staff. Develops, coordinates and monitors the agency purchasing, inventory, contract and bidding process throughout the procurement cycle. May manage purchasing card program. Plans and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost. Develops and maintains effective working relationships with internal and external stakeholders. Manages category and vendor performance. Serves as a subject- matter expert.		Entry Qualifications Bachelor's degree in business administration, public administration or a directly related field from an accredited college or university AND Three years of experience in a purchasing environment, One year of which in a lead/supervisory role OR Six years of experience in a purchasing environment, One year of which in a lead/supervisory role OR One year of experience at the lower level Purchase/Procurement Agent 3 (FEP022) or position equivalent. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.				
						cu may
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
Job Code FEP040	Job Title Fac Maintenance Engineer 1	Function Professional	Sub Function Professional	EEO-4 Professionals	Salary Plan SWD	
FEP040 Job Summ Under sup	Fac Maintenance Engineer 1	Professional nt and monitor	Professional Entry Qualification Associate's degree	Professionals	SWD n an accredited o	Grade H

Job Summary

FEP041

Under general supervision, assists and plans, implements and monitors facility maintenance programs to include construction and repair.

Fac Maintenance Engineer 2

Entry Qualifications

Professional

Professional

Bachelor's degree in a related field from an accredited college or university OR Three years of related experience.

Professionals

SWD

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP042	Fac Maintenance Engineer 3	Professional	Professional	Professionals	SWD	J
Job Summ	ary		Entry Qualifications			

Under broad supervision, assists in coordinating the engineering, maintenance, renovation, and construction of facilities.

Bachelor's degree in a related field from an accredited college or university AND One year of related experience OR Four years of related experience OR One year of experience at the lower level Fac Maintenance Engineer 2 (FEP041) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP043	Fac Maintenance Engineer Spv	Supervisor	Supervisor	Professionals	SWD	K

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Coordinates the engineering, maintenance, renovation, and construction of facilities. Reviews plans and conducts on-site inspections to ensure work is performed according to established guidelines.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Two years of related experience, One year of which as a supervisor OR Five years of related experience, Two years of which as a supervisor OR One year of experience at the lower level Fac Maintenance Engineer 3 (FEP042) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP050	Construction Spec 1	Professional	Professional	Professionals	SWD	Н

Job Summary

Under supervision, organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project.

Entry Qualifications

Associate's/Vocational/Technical degree in a related field from an accredited college or university OR High school diploma or GED AND One year of experience in maintenance and/or general building construction.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP051	Construction Spec 2	Professional	Professional	Professionals	SWD	1

Job Summary

Under general supervision, organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's/Vocational/Technical degree in a related field from an accredited college or university AND One year of experience in maintenance and/or general building construction OR High school diploma or GED AND Two years of experience in maintenance and/or general building construction OR One year of experience at the lower level Construction Spec 1 (FEP050) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP052	Construction Spec 3	Professional	Professional	Professionals	SWD	J

Job Summary

Under broad supervision, organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of experience in maintenance and/or general building construction OR

Associate's/Vocational/Technical degree in a related field from an accredited college or university AND Two years of experience in maintenance and/or general building construction OR High school diploma or GED AND Five years of experience in maintenance and/or general building construction OR One year of experience at the lower level Construction Spec 2 (FEP051) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP053	Construction Spec Spv	Supervisor	Supervisor	Professionals	SWD	K
of subordi preparatio Organizes construction performs a	ary is, guides, and/or instructs the wanate staff. Supervises the plann on for the completion of construit both skilled and general labore on/renovation projects. Coordinactivities related to all facets of e of faciliCAD and AutoCAD.	ning and uction projects. rs performing nates and/or	Entry Qualifications Bachelor's degree in a related field from an accredited coor university AND Two years of experience in maintenance and/or general building construction OR Associate's/Vocational/Technical degree from an accredit college or university AND Four years of experience in maintenance and/or general building construction OR Hig school diploma or GED AND Six years of experience in maintenance and/or general building construction OR On of experience at the lower level Construction Spec 3 (FEP position equivalent.		lited igh ne year	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES010	Supply/Warehouse Clerk 1	Support	Support/Admin	Office/Clerical	SWD	В
Job Summ	•		Entry Qualification			
materials,	ect supervision, receives, stores equipment and other items. Pool Il tasks involved in the distribut	erforms manual	High school diplom possession of valid	a or GED. Note: Some driver's license.	e positions requ	ire

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES011	Supply/Warehouse Clerk 2	Support	Support/Admin	Office/Clerical	SWD	С

Job Summary

and materials.

Under general supervision, receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.

Entry Qualifications

Note: Some positions require possession of valid driver's license.

Vocational/Technical degree from an accredited college OR High school diploma or GED AND One year of experience in shipping and receiving OR One year of experience at the lower level Supply/Warehouse Clerk 1 (FES010) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES012	Supply/Warehouse Clerk 3	Support	Support/Admin	Office/Clerical	SWD	Е

Job Summary

Under broad supervision, receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.

Entry Qualifications

Vocational/Technical degree from an accredited college AND One year of experience in shipping and receiving OR High school diploma or GED AND Two years of experience in shipping and receiving OR One year of experience at the lower level Supply Warehouse Clerk 2 (FES011) or position equivalent. Note: Some positions require possession of valid driver's license.

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facilities and parking areas. Monitors and controls

electronic building access systems.

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Job C	ode Catalog: Faci	lities		As of: 07	7/01/201	L8
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES013	Supply/Warehouse Clerk Spv	Supervisor	Supervisor	Office/Clerical	SWD	F
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the operations of a warehouse. Receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.		Two years of exper which in a lead/sup AND Three years of year of which in a leady experience at the leady to the superience at the leady to the superience at the leady to the superience at th	ral degree from an accinence in shipping and servisory role OR High experience in shippine ad/supervisory role Cower level Supply/Wan equivalent. Note: So	receiving, One y school diploma ng and receiving DR One year of rehouse Clerk 3	year of or GED g, One	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES020	Parking Attendant 1	Support	Support/Labor	Service Maintenance	SWD	А
electronic	ary ect supervision, learns to monitor building access systems and parl et parking fees from customers.			s f training and experier ed to area of assignm		d to
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES021	Parking Attendant 2	Support	Support/Labor	Service Maintenance	SWD	В
electronic	ary eral supervision, monitors and control building access systems and parl t parking fees from customers.		Entry Qualifications Six months of experience in a related area OR Six months of experience at the lower level Parking Attendant 1 (FES020) or position equivalent.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES022	Parking Attendant 3	Support	Support/Labor	Service Maintenance	SWD	С
Under bro building ac	Job Summary Under broad supervision, monitors and controls electronic building access systems and parking facilities. May collect parking fees from customer.		, .	ence in a related area ower level Parking Att	•	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES023	Parking Attendant Spv	Supervisor	Supervisor	Service Maintenance	SWD	D
of subordi	ary s, guides, and/or instructs the wonate staff. Supervises the monitored parking areas. Manitors and a	oring of parking	Eighteen months of	s al degree from an acc f experience in a relat	ed area OR One	year of

position equivalent.

experience at the lower level Parking Attendant 3 (FESO22) or

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES030	Groundskeeper 1	Support	Support/Labor	Service Maintenance	SWD	Α
Job Summ	ary		Entry Qualifications			
	ect supervision, maintains g	rounds in an	Valid driver's license.			
removing l	and orderly condition by tri leaves and debris, and othe and maintains grounds equi	r related duties.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FESO31	Groundskeeper 2	Support	Support/Labor	Service Maintenance	SWD	В
Job Summ	ary		Entry Qualifications			
attractive removing	eral supervision, maintains and orderly condition by tri leaves and debris and other and maintains grounds equi	mming lawns, related duties.	Six months of related	experience AND va	alid driver's licer	ise.
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES032	Groundskeeper 3	Support	Support/Labor	Service Maintenance	SWD	С
Job Summ	ary		Entry Qualifications			
attractive removing	ad supervision, maintains g and orderly condition by tri leaves and debris and other and maintains grounds equi	mming lawns, related duties.	One year of related ex One year of experience (FES031) or position ex	ce at the lower leve		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES033	Groundskeeper Spv	Supervisor	Supervisor	Service Maintenance	SWD	F
Job Summ	ary		Entry Qualifications			
Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the maintenance of grounds for an assigned property. Operates and maintains grounds equipment as necessary.		Bachelor's degree in a or university Or Two y or lead worker AND v experience at the low position equivalent.	rears of related exp alid driver's license	perience as a sup e OR One year of	pervisor	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES040	Housekeeper 1	Support	Support/Labor	Service Maintenance	SWD	А
Job Summ	ary		Entry Qualifications			
duties to n	ect supervision, performs ar naintain order, sanitation a Maintains supplies as neede	nd cleanliness in	Any combination of trenabled the applicant knowledge, skills and	to have acquired t		have

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_	Job Title Housekeeper 2	Function Support	Sub Function	EEO-4	Salary Plan	Grade
Job Summa Under gene	Housekeeper 2	Support			•	
Under gene			Support/Labor	Service Maintenance	SWD	В
_	ary		Entry Qualifications	S		
facilities. N	eral supervision, performs any on aintain order, sanitation and claintains supplies as needed.			ence in related area o at the lower level Ho	_	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES042	Housekeeper 3	Support	Support/Labor	Service Maintenance	SWD	С
duties to m	ary ad supervision, performs any co naintain order, sanitation and cl Naintains supplies as needed.		assignment OR One	s ence as a lead worker year of experience a 6041) or position equ	nt the lower leve	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES043	Housekeeper Spv	Supervisor	Supervisor	Service Maintenance	SWD	D
Job Summa	ary		Entry Qualification	S		
of subordin assigned ar	, guides, and/or instructs the wonate staff. Manages the cleaning reas. Performs any combination rder, sanitation and cleanliness supplies.	g and upkeep of of duties to	assignment OR One	ence as a supervisor in year of experience a 6042) or position equ	nt the lower leve	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES050	Facility Maintenance Wkr 1	Support	Support/Labor	Service Maintenance	SWD	Α
Job Summa	ary		Entry Qualifications	S		
Under direct supervision, performs routine maintenance on buildings, facilities and grounds. Cleans and maintains assigned areas.		Any combination of training and experience that would have enabled the applicant to acquire the necessary knowledge, sk and abilities. Note: Some positions may require valid driver's license.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade

Job Summary

FES051

Under general supervision, performs routine maintenance on buildings, facilities and grounds. Cleans and maintains assigned areas.

Facility Maintenance Wkr 2

Entry Qualifications

Support/Labor

Support

One year of related experience. Note: Some positions may require valid driver's license.

Maintenance

Service

SWD

В

include patching pavement, repairing guardrails and

highway markers.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FES052	Facility Maintenance Wkr 3	Support	Support/Labor	Service Maintenance	SWD	D	
Job Summ	ary		Entry Qualifications				
Under broad supervision, performs routine maintenance on buildings, facilities and grounds. Cleans and maintains assigned areas.		Three years of related the lower level Facility equivalent. Note: Som- license.	Maintenance Wk	r 2 (FES051) or p	oosition		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FES053	Facility Maintenance Wkr Spv	Supervisor	Supervisor	Service Maintenance	SWD	Е	
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. May perform routine maintenance on buildings, facilities and grounds. Cleans and maintains assigned areas.		-	Maintenance Wk	years of experience at r 3 (FES052) or position			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET010	Hwy Maintenance Tech 1	Technician	Technician/Uncertified	Skilled Craft	SWD	Ε	
and rural r	ect supervision, maintains highwoods, runways and rights-of-watching pavement, repairing guar	ys. Duties	Entry Qualifications Valid driver's license is				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET011	Hwy Maintenance Tech 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F	
Job Summary Under general supervision, maintains highways, municipal and rural roads, runways and rights-of-ways. Duties include patching pavement, repairing guardrails and highway markers.		Entry Qualifications Six months of experier highway maintenance valid driver's license.		operation and/or repair			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET012	Hwy Maintenance Tech 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G	
Job Summary Under broad supervision, maintains highways, municipal and rural roads, runways and rights-of-ways. Duties			Entry Qualifications One year of experience in equipment operation and/or repair, highway maintenance or any other relevant experience OR One				

year of experience at the lower level Hwy Maintenance Tech 2

(FET011) or position equivalent AND valid driver's license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET013	Hwy Maintenance Tech Spv	Supervisor	Supervisor	Skilled Craft	SWD	Н	
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the maintenance of highways, municipal and rural roads, runways and rights-of-ways. Coordinates all highway maintenance activities.		highway maintenance year of experience at t	Entry Qualifications Two years of experience in equipment operation and/or repahighway maintenance or any other relevant experience OR Or year of experience at the lower level Hwy Maintenance Teck (FETO12) or position equivalent AND valid driver's license.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET020	Printer 1	Technician	Technician/Uncertified	Skilled Craft	SWD	Е	
	ary ect supervision, coordinates the ant, inventory and equipment in		Entry Qualifications High school diploma or	GED.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET021	Printer 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F	
Job Summary Under general supervision, coordinates the workforce, physical plant, inventory and equipment in production activities.		Entry Qualifications High school diploma or experience.	a tions iploma or GED AND One year of directly related				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET022	Printer 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G	
	ary ad supervision, coordinates the ant, inventory and equipment in		Entry Qualifications Associate's degree from High school diploma or experience OR One year	GED AND Two y	ears of directly re	elated	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET023	Printer Spv	Supervisor	Supervisor	Skilled Craft	SWD	Н	
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Coordinates the workforce, physical plant, inventory and equipment in production activities.		Entry Qualifications Bachelor's degree in m directly related field fro High school diploma or experience, One year of of assignment.	om an accredited GED AND Two y	d college or unive rears of directly re	rsity OR elated		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET030	General Trades Tech 1	Technician	Technician/Uncertified	Skilled Craft	SWD	Е	
	ary ect supervision, performs a varie building trades work in the rep	•	Entry Qualifications High school diploma or building repairs and ma		•		

certifications/licenses.

or construction of state buildings and related structures. assignment. Note: Some positions may require area specific

Installs and maintains security, climate control and other

facilities systems.

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Job C	ode Catalog: Fac	ilities		As of: 07	7/01/201	L8
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET031	General Trades Tech 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F
semiskilled maintenar structures	der general supervision, performs a variety of niskilled and skilled building trades work in the repair, ntenance or construction of state buildings and related actures. Installs and maintains security, climate control other facilities systems.		Entry Qualifications High school diploma or GED AND Two years of experience in building repairs and maintenance or in the specific area of assignment OR One year of experience at the lower level General Trades Tech 1 (FET030) or position equivalent. Note: Some positions may require area specific certifications/licens			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET032	General Trades Tech 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G
and skilled or constru- Installs and	ad supervision, performs a vari building trades work in the rep ction of state buildings and rela d maintains security, climate co ystems. Note: Position may req	pair, maintenance ated structures.	Entry Qualifications High school diploma or building repairs and ma assignment OR Two yes General Trades Tech 2 Some positions may re-	nintenance or in the ars of experience (FET031) or positi	ne specific area at the lower lev on equivalent. I	of el Note:
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET033	General Trades Tech Spv	Supervisor	Supervisor	Skilled Craft	SWD	Н
of subordi	ary i, guides, and/or instructs the wate staff. Oversees the repair, on of state buildings and related	maintenance and	Entry Qualifications High school diploma or building repairs and material assignment, One year of Two years of experience 3 (FET032) or position of require area specific cerea.	nintenance or in the of which in a lead/ te at the lower levequivalent. Note:	ne specific area supervisory role el General Trad Some positions	of e OR es Tech
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET040	Purchasing Asst 1	Technician	Technician/Uncertified	Office/Clerical	SWD	Е
Job Summary Under direct supervision, receives, stores and issues property and supplies. Manages, administers or coordinates property and inventory control.		Entry Qualifications Associate's degree from One year of experience		_	sity OR	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET041	Purchasing Asst 2	Technician	Technician/Uncertified	Office/Clerical	SWD	F
property a	ary eral supervision, receives, store nd supplies. Coordinates prope cory control.		Entry Qualifications Associate's degree from Two years of experience of experience at the low	e in materials ma	nagement OR C	ne year

position equivalent.

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Job Code Catalog. Tacilities			A3 01. 07/01/2010			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET042	Purchasing Asst 3	Technician	Technician/Uncertified	Office/Clerical	SWD	Н
Job Summary Under broad supervision, receives, stores and issues property and supplies. Manages property and inventory control and prepares related reports.		Entry Qualifications Bachelor's degree from an accredited college or university OR Associate's degree from an accredited college or university AN One year of experience in materials management OR Three years of experience in materials management OR One year of experience at the lower level Purchasing Asst 2 (FET041) or position equivalent.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET043	Purchasing Asst Spv	Supervisor	Supervisor	Office/Clerical	SWD	I
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the purchasing, receiving, storing and distribution of property and supplies.		Entry Qualifications Bachelor's degree from an accredited college or university AND One year of experience in materials management OR Associate's degree from an accredited college or university AND Two years of experience in materials management OR Four years of experience in materials management, Two years of which in a supervisor/lead role OR Two years of experience at the lower level Purchasing Asst 3 (FET042) or position equivalent.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET050	Fleet/Motor Pool Spec 1	Technician	Technician/Uncertified	Office/Clerical	SWD	F
maintenan	ary ect supervision, coordinates the nce and replacement of vehicles Maintains inventory and orders	s in a fleet	Entry Qualifications High school diploma or	· GED.		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET051	Fleet/Motor Pool Spec 2	Technician	Technician/Uncertified	Office/Clerical	SWD	G
Job Summary Under general supervision, coordinates the assignment, maintenance and replacement of vehicles in a fleet program. Maintains inventory and orders supplies.		Entry Qualifications High school diploma or GED AND One year of experience in of assignment.			e in area	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET052	Fleet/Motor Pool Spec 3	Technician	Technician/Uncertified	Office/Clerical	SWD	Н
Job Summary Under broad supervision, coordinates the assignment, maintenance and replacement of vehicles in a fleet program. Maintains inventory and orders supplies.			Entry Qualifications High school diploma AND Two years of experience in area of assignment OR One year of experience the lower level Fleet/Motor Pool Spec 2 (FET051) or position equivalent.			

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Job Code Catalog: Facilities			As of: 0//01/2018				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET053	Fleet/Motor Pool Spec Spv	Supervisor	Supervisor	Office/Clerical	SWD	I	
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees all facets of an agency/institution motor pool. Coordinates the assignment, maintenance and replacement of vehicles in a fleet program.		assignment, One year of which in a supervisory/lead of the year of experience at the lower level Fleet/Moto					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET060	Mechanic 1	Technician	Technician/Uncertified	Skilled Craft	SWD	F	
inspect an motorized	ect supervision, learns to mainta d/or repair engines, vehicles an equipment.	nd other	Associate's/Vocational, from an accredited coll experience in area of a require specific licensu	lege or university ssignment. Note: re.	OR One year of Some positions	may	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET061	Mechanic 2	Technician	Technician/Uncertified	Skilled Craft	SWD	G	
_	eral supervision, maintains, dia pairs engines, vehicles and othe t.		Associate's/Vocational, from an accredited coll experience in area of a the area of assignment level Mechanic 1 (FETO positions may require s	ege or university s ssignment OR Two OR One year of e 60) or position eq	AND One year on years of expendance at the expen	of rience ir e lower	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET062	Mechanic 3	Technician	Technician/Uncertified	Skilled Craft	SWD	Н	
Job Summary Under broad supervision, maintains, diagnoses, inspects, and/or repairs engines, vehicles and other motorized equipment.		Entry Qualifications Associate's/Vocational/Technical degree in area of assignment from an accredited college or university AND Two years of experience in area of assignment OR Three years of experience in area of assignment OR one year of experience at the lower level Mechanic 2 (FET061) or position equivalent. Note: Some positions may require specific licensure.					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET063	Mechanic Spv	Supervisor	Supervisor	Skilled Craft	SWD	1	
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Maintains, diagnoses, inspects and/or repairs engines, vehicles and other motorized equipment.		Entry Qualifications Associate's/Vocational/Technical degree in area of assignment from an accredited college or university AND Two years of supervisory experience in area of assignment OR Three years of					

repairs engines, vehicles and other motorized equipment.

Associate's/Vocational/Technical degree in area of assignment from an accredited college or university AND Two years of supervisory experience in area of assignment OR Three years of experience in area of assignment, Two years of which in a supervisory/lead role OR One year of experience at the lower level Mechanic 3 (FET062) or position equivalent. Note: Some positions may require specific licensure.

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	ode Catalog. Tach			7.5 01. 0	,, 01, 101	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET071	Grounds Maintenance Tech 1	Technician	Technician/Uncertified	Service Maintenance	SWD	Е
_	eral supervision, landscapes or m property using hand or power to		Entry Qualifications High school diploma or	GED.		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET072	Grounds Maintenance Tech 2	Technician	Technician/Uncertified	Service Maintenance	SWD	G
	ary ad supervision, landscapes or ma y using hand or power tools or ed	_	Entry Qualifications High school diploma or experience OR internal Maintenance Wkr 3 (FE (FET071) or position eq	experience at a l S052) or Ground	ower level Facili	•
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET073	Grounds Maintenance Tech Sp	v Supervisor	Supervisor	Service Maintenance	SWD	I
of subordi	, guides, and/or instructs the wo nate staff. Landscapes or maintai sing hand or power tools or equi	ins grounds of	Bachelor's degree in a continuous or university AND One supervisor/lead worker of related experience a driver's license OR One Grounds Maintenance	year of related ex AND valid driver s a supervisor/lea year of experien	operience as a 's license OR Tw ad worker AND v ce at the lower l	o years valid evel
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET080	Aircraft Mechanic 1	Technician	Technician/Certified	Skilled Craft	SWD	Н
Job Summary Under direct supervision, repairs, overhauls, inspects, maintains, cleans and returns helicopters and aircraft to service.		Entry Qualifications Vocational/Technical degree in area of assignment from a accredited college OR Eighteen months of practical experim area of assignment with a related certification. Note: So positions may require specific licensure.			rience	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET081	Aircraft Mechanic 2	Technician	Technician/Certified	Skilled Craft	SWD	I
Job Summary Under general supervision, repairs, overhauls, inspects, maintains, cleans and returns helicopters and aircraft to service.		Entry Qualifications Vocational/Technical degree in area of assignment from an accredited college AND One year of experience in area of assignment OR Three years of experience in area of assignment OR One year of experience at the lower level Aircraft Mechanic 1 (FET080) or position equivalent. Note: Some positions may require specific licensure.				

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET082	Aircraft Mechanic 3	Technician	Technician/Certified	Skilled Craft	SWD	K
Job Summary Under broad supervision, delegates and monitors subordinates on repairing, overhauling, inspecting, maintaining, cleaning and returning helicopters and aircraft to service and allocates work.		Entry Qualifications Vocational/Technical degree in area of assignment from an accredited college AND Two years of experience in area of assignment OR Four years of experience in area of assignment OR One year of experience at the lower level Aircraft Mechanic 2 (FET081) or position equivalent. Note: Some positions may require specific licensure.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET083	Aircraft Mechanic Spv	Supervisor	Supervisor	Skilled Craft	SWD	L
Job Summ	ary		Entry Qualifications			

Supervises, guides, and/or instructs the work assignments of subordinate staff. Directs the overall repairs, overhauls, inspections, maintenance, cleaning and returning of helicopters and aircraft to service.

Vocational/Technical degree in area of assignment from an accredited college AND Two years of supervisory experience in area of assignment OR Four years of experience in area of assignment, Two years of which in a supervisory/lead role OR One year of experience at the lower level Aircraft Mechanic 3 (FET082) or position equivalent. Note: Some positions may require specific licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET090	Fabricator/Welder 1	Technician	Technician/Certified	Skilled Craft	SWD	Н

Job Summary

Under direct supervision, fabricates and repairs firefighting equipment and special metal fabrications using proper welding techniques according to established guidelines and procedures. Repairs and/or installs fire suppression water pumps on fire engines.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college OR One year of experience in the area of assignment. Ability to use a cutting torch and weld with a wire welder. Note: Some positions may require specific licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET091	Fabricator/Welder 2	Technician	Technician/Certified	Skilled Craft	SWD	I

Job Summary

Under general supervision, fabricates and repairs firefighting equipment and special metal fabrications using proper welding techniques according to established guidelines and procedures. Repairs and/or installs fire suppression water pumps on fire engines. Reads blue prints and lays out new construction. Serves as lead worker or mentor to TDLs and new hires.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college AND One year of experience in area of assignment OR Two years of experience in area of assignment OR Eighteen months at the lower level Fabricator/Welder 1 (FET090) or position equivalent. Note: Some positions may require specific licensure.

As of: 07/01/2018

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET092	Fabricator/Welder 3	Technician	Technician/Certified	Skilled Craft	SWD	J

Job Summary

Under broad supervision, fabricates and repairs firefighting equipment and special metal fabrications using proper welding techniques according to established guidelines and procedures. Repairs and/or installs fire suppression water pumps on fire engines. Evaluates component construction methods and accurately identifies improvement options for safety enhancements, increased durability or reduced production costs. Serves as job expert or organization resource in assigned areas.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college AND Three years of experience in area of assignment OR Four years of experience in area of assignment OR Three years of experience at the lower level Fabricator/Welder 2 (FET091) or position equivalent. Note: Some positions may require specific licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET093	Fabricator/Welder Spv	Supervisor	Supervisor	Skilled Craft	SWD	K

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the fabrication, machine, paint and plumbing shops. Performs administrative duties which may include budget preparation, authorize purchases, assists in selection and with dismissals of employees. Coordinates shop's activities for repairs, manufacture, design and development. Trains employees on equipment, teaches welding and liquid movement techniques.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college AND Two years of supervisory experience in area of assignment OR Three years of experience in area of assignment, Two years of which in a supervisory/lead role OR One year of experience at the lower level Fabricator/Welder 3 (FET092) or position equivalent. Note: Some positions may require specific licensure.